

No. A-12025/2/2019-SA  
Government of India  
Ministry of Consumer Affairs, Food & Public Distribution  
Department of Food & Public Distribution

**DETAILED VACANCY CIRCULAR**

Applications are invited from the eligible officers for filling up one vacant post of **Deputy Director (General Cadre)**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-11 of the Pay Matrix in the Directorate of Sugar & Vegetable Oils – an attached office of the Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, by Composite Method [Deputation (including short-term contract) plus Promotion]. Details of the post, eligibility conditions etc. are given in the **Annexure-I**.

2. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

(i) Bio-data (as per the proforma given in **Annexure-II**) – Certification part to be filled up and countersigned by the Employer/ Cadre Controlling Authority. Each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary.

(ii) Photocopies of APARs for the last five (5) years duly attested on each page by an officer not below the rank of Under Secretary.

3. Applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, (Room No. 291), Krishi Bhawan, New Delhi – 110 001 within a period of **60 days** from the date of publication of this advertisement in the Employment News.

4. Advance copies of applications or those received after the prescribed closing date or not accompanied by required certificates/ documents are liable to be rejected. **Unemployed and private candidates are not eligible; therefore, they need not apply.**



(Mahender Singh)  
Under Secretary to the Government of India  
Tel. No.: 2338 2504

1. Name of the post: Deputy Director (General Cadre).
2. Number of posts: 1 (One)
3. Classification of post: Group 'A' Gazetted, Non-Ministerial post
4. Pay Scale: Level-11 of the Pay Matrix
5. Age Limit: The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date for receipt of applications.
6. Eligibility conditions for appointment on Deputation (including short-term contract) basis: Officers under Central Government or State Governments or Union Territory Administrations or Public Sector Undertakings or Universities or Recognized Research Institutions or Semi-Government or Autonomous bodies or Statutory Organizations:-
  - (a)(i) holding analogous posts on regular basis in the parent cadre or Department; or
  - (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the posts in Level-10 (Rs. 56,100-1,77,500) in the Pay Matrix or equivalent, in the parent cadre or Department; and
  - (b) Possessing the following educational qualifications and experience:-
    - (i) Bachelor's Degree in any discipline from a recognized University or Institute; and
    - (ii) Five years experience in dealing with sugar or food control and sugar trade especially in respect of marketing, movement and grading of sugar, in a sugar industry or Government Organization.
- Note:-** The Departmental Assistant Director (General Cadre) in Level-10 (Rs. 56,100-1,77,500) in the Pay Matrix with five years regular service in the grade (and possessing the requisite qualification and experience as prescribed for considering appointment on deputation basis) shall also be considered alongwith outsiders and in case of his selection to the post, it shall be treated as promotion.
7. Place of Posting: The place of posting will be Directorate of Sugar & Vegetable Oils – an attached office of the Department of Food & Public Distribution, located at Krishi Bhawan, New Delhi. However, the post carries All India Service Liability.
8. Duties attached to the post:
  - (i) Overall monitoring/ implementation/ administration of the provisions of Levy Sugar Supply (Control) Order, 1979, as amended from time to time and matters relating thereof.
  - (ii) Dealing with court cases having ramifications with implementation of Levy Sugar Supply (Control) Order, 1979.
  - (iii) Implementation of Sugar Policy decisions.

**BIO-DATA CURRICULUM VITAE PROFORMA**

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3.i.	Date of entry into service	
ii.	Date of retirement under Central/ State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. <b>(If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)</b>	
<b>Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular</b>		<b>Qualifications/ experience possessed by the officer</b>
<b>Essential</b>		<b>Essential</b>
A)	<b><u>Qualification:-</u></b> Bachelor's Degree in any discipline from a recognized University or Institute;	A)
B)	<b><u>Experience:-</u></b> Five years experience in dealing with sugar or food control and sugar trade especially in respect of marketing, movement and grading of sugar, in a sugar industry or Government Organization.	B)
<b>Desirable</b>		<b>Desirable</b>
A)	<b><u>Qualification:-</u></b> N/A.	A)
B)	<b><u>Experience:-</u></b> N/A.	B)
<p>5.1. <b>Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs <b>by the Administrative Ministry/ Department/ Office</b> at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2. In the case of Degree and Post Graduate Qualifications Elective] main subjects and subsidiary subjects may be indicated <b>by the candidate</b>.</p>		
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	