

No. A-12023/1/2018-E-II (Part-I)
Government of India

Ministry of Consumer Affairs, Food & Public Distribution
Department of Food & Public Distribution

Krishi Bhawan, New Delhi
Dated the 22nd February, 2022

VACANCY CIRCULAR

Subject: Filling up one post of Despatch Rider in the Department of Food & PD on deputation/absorption basis (for ex-Servicemen: Deputation/re-employment basis) in Level-2 of the pay Matrix. - Regarding.

The undersigned is to state that one post of Despatch Rider in the Department of Food & Public Distribution is to be filled up on deputation/absorption basis (for ex-Servicemen: Deputation/re-employment basis). The post belong to General Central Service Group 'C' (Non-gazetted & Non-Ministerial) and carries pay at Level-2 in the Pay Matrix (erstwhile Pay Band-I, ₹5200-20200/- with Grade Pay of ₹1900/-).

2. The post will be filled up on deputation/absorption basis (for ex-Servicemen: deputation/re-employment) will be from amongst the regular Group 'C' employees in the Department of Food and Public Distribution failing which from regular Despatch Rider or Group 'C' employees from other Ministries or Departments of the Central Government possessing qualification and experience. **For ex-Servicemen on Deputation/re-employment:** the Armed Forces Personnel due to retire who arc to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered and such persons shall be given deputation terms up to the date on which they are due for release from the Armed Forces, thereafter, they may be continued on re-employment. The educational & other essential and desirable qualifications should be as under:

Essential:

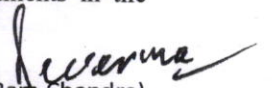
- (i) Possession of a valid driving license for motor cycle or autorickshaw;
- (ii) two years' experience in driving motor-cycle or autorickshaw;
- (iii) knowledge of motor cycle or autorickshaw mechanism (the candidate should be able to remove minor-defects in vehicle); and
- (iv) ability to read English and Hindi.

Desirable:

- (i) Matriculation pass or equivalent from a recognised Board; and
- (ii) three years service as Home Guard or Civil Volunteers.

3. As per this Department's O/o No. 11/2019-E-II dated 5th February, 2019, the Despatch Rider is eligible for claiming OTA as prescribed by DOP&T vide OM No. A-27016/03/2017-Estt(AL) dated 19th June, 2018.

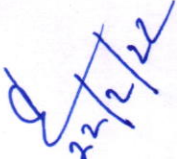
4. The willing regular MTS/Group 'C' employees of Department of Food & Public Distribution as well as regular Despatch Rider or Group 'C' employees from other Ministries or Departments of the Central Government who possess above prescribed qualification & experience may send their application through proper channel along with self attested copies of supporting documents in the prescribed proforma latest by 25.03.2022.


(Ram Chandra)

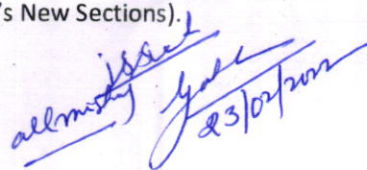
Under Secretary to the Government of India
Tel: 23097040

To:

1. All Group 'C' employees of Department of Food & Public Distribution.
2. All Ministries/Departments of Government of India.
3. NIC, Deptt. of Food & PD with a request to upload the vacancy circular on the website of the Department (News & Announcement and What's New Sections).
4. Notice Boards/e-Office


22/2/22

O/C


admission
23/02/22

PROFORMA FOR THE POST OF DESPATCH RIDER

1.	Name and Address (in Block Letters) Mobile No. E-mail ID:	
2.	Date of Birth (in Christian era)	
3.	Date of entry into Govt. service	
4.	Date of retirement	
5.	Present post held on regular basis under the Department of Food & PD/other Ministry/Department with Pay Band+Grade Pay/Level	
6.	Date of appointment to the present grade/Level	
7.	Whether belongs to SC/ST/OBC	
8.	Educational & other Qualifications	
	Qualifications/ Experience required as mentioned in the vacancy circular	Qualifications/ experience possessed by the official
9.	Essential: (i) Possession of a valid driving license for motor cycle or autorickshaw; (ii) two years' experience in driving motor-cycle or autorickshaw; (iii) knowledge of motor cycle or autorickshaw mechanism (the candidate should be able to remove minor-defects in vehicle); and (iv) ability to read English and Hindi. (self certified certificate/copy may be attached)	
10.	Desirable: (i) Matriculation pass or equivalent from a recognised Board; and (ii) three years service as Home Guard or Civil Volunteers (self certified certificate/copy may be attached)	
11.	Experience: (mention no. of year & name of organisation)	
12.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
13.	Brief particulars of service with nature of duties-performed	

The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Name _____

Address _____

Place _____

Date _____